

January 2017



Dear Parents:

Registration for our B'nai Families programs and Turning 2's for both Summer 2017 and the 2017/2018 school year will be held on Tuesday, February 21st and Wednesday, February 22nd. The following will be the registration schedule:

Tuesday, February 21st Enhanced Members, in the office by appointment. Please call the school office to schedule your appointment.

Wednesday, February 22nd

- 9:30 am - 10:00 am Congregation B'nai Israel Members
- 10:00 am - 11:00 am Presently Enrolled Students
- 11:00 am - 11:30 am Siblings of Presently Enrolled Students
- 11:30 am - 12:00 am Open to the Public

We are pleased to announce that Congregation B'nai Israel is now streamlining our registration process by having parents start the registration process online in the convenience of their home or office. Online pre-registration will include setting up an account with Congregation B'nai Israel and Smart Tuition, our new tuition billing processor.

It will be your responsibility to pre-register online by Feb 13, 2017. You will know that you have successfully pre-registered when you receive a confirmation email from Congregation B'nai Israel and Smart Tuition. If you don't receive a confirmation email from Congregation B'nai Israel, please contact Peter Freudenberger at peter.freudenberger@cbiboca.org or call 241-8118 . If you do not receive a confirmation email from Smart Tuition, please contact Susan Goldman at 241-8118 or susan.goldman@cbiboca.org.

All registrants will be charged a registration fee of \$110 for members and \$135 for non-members. . This fee will be charged once per child per year. If you register for only summer classes, the registration fee will be \$35 for members and \$50 for non-members. The registration fee entitles you to make one change of class, based on availability, without incurring any additional fee. Each change made thereafter will be subject to an additional registration fee.

There are two payment options for Baby Center classes: 1) you may pay in full at time of registration (tuition and fees) and receive a 3% discount if you pay by credit card or a 5% discount if you pay with a check or cash; or 2) you may pay a deposit of \$275, a registration fee and an security fee of \$40 at the time of registration. The balance will be divided into 10 payments, beginning on June 1, 2017 and ending March 1, 2018. There is a 10% twin discount which applies to twins registered in the same class at the same time. Only one twin receives the discounted rate.

Your registration process for Summer 2017 and the 2017/2018 school year will be complete when you finish the registration process, with an authorized representative at Congregation B'nai Israel. Attached to this letter are three important documents: the tuition amounts for the 2017/2018 school year, instructions on how to pre-register your child online , and instructions on how to set up your Smart Tuition billing account. Please read the attached thoroughly and follow the steps carefully. This will ensure the successful pre-registration of your child for the 2017/2018 school year.

On the day of registration, numbers will be given out at 9:00 am. The numbers will be handed out on a first come basis. You may only take a number for yourself and register your own children. Your CBI account must be current in order to register. Any special financial arrangements must be made at the time of registration.

In review, the following are the steps to our registration process:


1. Receive this letter with registration dates, tuition information , and pre-registration instructions.
2. Pre-register online according to the attached instructions.
3. Receive a pre-registration confirmation from Congregation B'nai Israel
4. Set up Smart Tuition Enrollment Account.
5. Receive a Smart Tuition Enrollment confirmation from Smart Tuition.
6. Come to the designated registration day and time.

If you have any questions about our program, please call the school office. We know how important it is for you to select the class where you will feel most comfortable. We will be there to personally and individually assist you. We look forward to seeing you there.

Sincerely,

Linda B. Harris, M.S.
Early Childhood Director

Karen Forster
Baby Center Coordinator



ONLINE REGISTRATION FOR CBI 2017/2018 SCHOOL AND SUMMER 2017

Returning Families

If you have an existing Username and Password it is no longer active. Please use the information that has been emailed to you to log in. Once you're logged in you may update your password, contact information, and register for school, events and programs.

To log in go to www.cbiboca.org and click on **My Account**, which can be found on the top blue bar.

Follow the prompts to log in.

Once completed, click on Register for **B'nai Families** and/or **B'nai Families Summer** on the menu to the left and select **Returning Student Registration Form**.

New Families

In order to register for NCECE online, you must first create a New User Account on our website.

To do so, please go to www.cbiboca.org and click on **New User**, which can be found on the top blue bar.

Follow prompts for a **New User Registration**.

Once completed, click on **Register for B'nai Families** and/or **B'nai Families Summer** on the menu to the left and select **New Student Registration Form**.

If you have any questions or need assistance, please contact our office at 561-241-8118.

SUMMER SESSION 2017

June 5 - August 4

CLASS	BIRTHDATES	MEMBER FEE	NON-MEMBER FEE
Summer Fun Tuesday 11:00—12:15	9/1/16 - 3/30/17	\$ 215	\$ 245
Ready To Go Tuesday 9:30—10:45	3/1/16 - 8/31/16	\$ 215	\$ 245
Turning Twos Thursday 9:30—10:45	9/1/15 - 2/28/16	\$ 215	\$ 245
Summer Music Friday 9:30-10:15	Birth to Two	\$ 215	\$ 245

SCHOOL SESSION 2017/2018

CLASS	BIRTHDATES	MEMBER FEE	NON-MEMBER FEE
First Friends Friday 11:00-12:15	1/1/17 - 5/31/17	\$ 720	\$ 810
Toddler Time Thursday 11:00—12:15 Friday 9:30—10:45	9/1/16- 1/1/17	\$ 720	\$ 810
Ready To Go Tuesday 9:30-10:45 Sept-Jan T/TH 9:15-10:45 Jan - May	3/1/16 - 8/31/16	\$ 1200	\$ 1335
Tuesday 11:00-12:15 Sept-Jan T/TH 11:00-12:30 Jan - May	3/1/16 - 8/31/16	\$ 1200	\$ 1335
Wednesday 9:30-10:45 Sept-Jan M/W 9:15-10:45 Jan - May	3/1/16 - 8/31/16	\$ 1200	\$ 1335
Turning Twos M/TH 9:15-10:45 Sept-Jan T/TH 9:30-12:30 Jan - May	9/1/15 - 2/28/16	\$ 2375	\$ 2740
T/TH 9:15-10:45 Sept-Jan T/TH 9:30-12:30 Jan - May	9/1/15 - 2/28/16	\$ 2375	\$ 2740
Grandparents & Me Tuesday 11:00-12:00 Sept-May Wednesday 11:00-12:00 Sept-May	Birth to Two	\$ 350	\$ 350
Musical Munchkins Tuesday 9:30—10:15	Birth to Two	\$ 720	\$ 810